# RICHLAND TOWNSHIP MUNICIPAL AUTHORITY

# MINUTES OF MAY 15, 2024 REGULAR MEETING

This regularly scheduled monthly meeting was held at the Richland Township Municipal Authority located on Kramer Road. In attendance were Board Members M. Funk, G. Anderson, N. Baldauf and C. Fogliani. Member Dorsch was present virtually.. Also in attendance were Interim Director J. Dailey, Office Administrator April Shepard, System Supervisor Scott Trzeciak, Solicitor S. Miller and Engineer D. Coldren.

# CALL TO ORDER

Chairman Funk called the regularly scheduled meeting to order at 6:00 P.M. It was announced that an Executive Session concerning personnel matters took place immediately preceding the meeting.

# PLEDGE OF ALLIGENCE

# **RECOGNITION OF VISITORS**

No visitors were present.

# APPROVAL OF MARCH 20, 2024 REGULAR MEETING MINUTES

Motion made by Member Baldauf and seconded by Member Anderson to approve the Minutes as presented. Motion carried.

## **FINANCE**

The Treasurer's Reports for both March and April were submitted and read by Member Fogliani.

#### RICHLAND TOWNSHIP MUNICIPAL AUTHORITY TREASURER'S REPORT

#### REVENUES RECORDED MONTH OF

|                        | March 31, 2024 |            |                      |
|------------------------|----------------|------------|----------------------|
| Water Bill Collections | \$             | 227,254.91 | 1                    |
| Miscellaneous          | \$             | 6,748.47   | *see details below   |
| Taps                   | \$             |            | 61010303030303030303 |
| TOTAL                  | \$             | 234,003.38 | 1                    |

## MAJOR EXPENDITURES MONTH OF

March 31, 2024

West View Water Authority - \$99,947.46 - Water Purchase

KLH Engineers Inc - \$12,961.00 - Engineering Services and Capital Improvement Projects

MEIT - \$10,438.12 - Health Insurance

PA DEP - \$6,550.00 - Compliance Fee

Citco - \$5,927.93 - Mainline Materials and Supplies

Dailey Operation Consulting - \$5,097.50

#### BANK BALANCES AS OF March 31, 2024

|                         | a a se | ×.           | Int Rate |
|-------------------------|--|--------------|----------|
| Nextier Money Market    | \$   | 1,550,889.83 | 4.13%    |
| Nextier Revenue Account | \$   | 19,226.31    | N/A      |
| Nextier Payroll Account | \$   | -            | N/A      |
| Nextier Savings         | \$   | 82,589.18    | 3.96%    |
| TOTAL BALANCE           | \$   | 1,652,705.32 |          |

#### \*Miscellaneous Revenue

| Lien Letters               | \$ | 350.00   |
|----------------------------|----|----------|
| Mobile Home Parks          | S  | -        |
| Bulk Water                 | 5  | 304.36   |
| Public Fire Invoices       | \$ | •        |
| Private Fire Invoices      | 5  | -        |
| Tank Antenna Rental        | S  | - and    |
| Meter and Meter Pit Sales  | S  | 205.00   |
| Interest, Discounts, Misc. | 5  | 5,889.11 |
| TOTAL                      | \$ | 6,748.47 |

| Loans             | Payment      | Interest Rate | Balance |            | Matures   |
|-------------------|--------------|---------------|---------|------------|-----------|
| Nextier Tank Loan | \$ 9,000.00  | 3.45%         | \$      | 136,616.16 | 7/1/2028  |
| Nextier Mortgage  | \$ 10,000.00 | 3.82%         | \$      | 536,590.43 | 3/12/2035 |
|                   |              | TOTAL BALANCE | \$      | 673,206.59 | 8         |

| Developer Escrow Account  | Interest Rate                   | Balance        |                |                 |
|---------------------------|---------------------------------|----------------|----------------|-----------------|
| Nextier Developers Escrow | 0.05%                           | \$ 3           | 6,572.04       |                 |
| Includes Deposits from:   | Interest                        | 62             | 2              | \$<br>3.54      |
|                           | Chatham Eco V                   | /illage        |                | \$<br>1,196.00  |
|                           | Chatham Unive                   | ouse           | \$<br>3,803.50 |                 |
|                           | Colony Courts                   | ŝ              | \$<br>3,153.54 |                 |
|                           | Olympus Energy                  |                | \$<br>440.00   |                 |
|                           | Traditions of A                 | \$<br>8,933.46 |                |                 |
|                           | Gibsonia Com<br>Bond - Expirati |                |                | \$<br>19,042.00 |

#### RICHLAND TOWNSHIP MUNICIPAL AUTHORITY TREASURER'S REPORT

# REVENUES RECORDED MONTH OF

|                        | April 30, 2024 |   |
|------------------------|----------------|---|
| Water Bill Collections | \$ 235         | 829.44                                    |
| Miscellaneous          | \$ 14          | 455.93 see details below                  |
| Taps                   | \$             | in an |
| TOTAL                  | \$ 250         | ,285.37                                   |

#### MAJOR EXPENDITURES MONTH OF

April 30, 2024

West View Water Authority - \$16,328.94 - Water Purchase

MEIT - \$10,438.12 - Health Insurance

KLH Engineers Inc - \$7,515.68 - Engineering Services and Capital Improvement Projects

# BANK BALANCES AS OF

|                         | 4pm 30, 2024 |              |          |
|-------------------------|--------------|--------------|----------|
|                         |              |              | Int Rate |
| Nextier Money Market    | \$           | 1,700,388.39 | 4.13%    |
| Nextier Revenue Account | \$           | 66.74        | N/A      |
| Nextier Payroll Account | \$           | -            | N/A      |
| Nextier Savings         | \$           | 82,589.18    | 3.96%    |
| TOTAL BALANCE           | \$           | 1,783,044.31 |          |

| Lien Letters               | \$ | 400.00    |
|----------------------------|----|-----------|
| Mobile Home Parks          | 5  | -         |
| Bulk Water                 | \$ |           |
| Public Fire Invoices       | 5  |           |
| Private Fire Invoices      | S  | 5,650.00  |
| Tank Antenna Rental        | 5  |           |
| Meter and Meter Pit Sales  | 5  | 205.00    |
| Interest, Discounts, Misc. | \$ | 8,200.93  |
| TOTAL                      | \$ | 14,455.93 |

| Loans Payment     |              | Interest Rate | Rate Balance |            | Matures   |  |
|-------------------|--------------|---------------|--------------|------------|-----------|--|
| Nextier Tank Loan | \$ 9,000.00  | 3.45%         | \$           | 127,982.74 | 7/1/2028  |  |
| Nextier Mortgage  | \$ 10,000.00 | 3.82%         | \$           | 528,241.63 | 3/12/2035 |  |
| -                 |              | TOTAL BALANCE | \$           | 656,224.37 |           |  |

| Developer Escrow Account  | Interest Rate Balance  | T .      |           |
|---------------------------|--|----------|-----------|
| Nextier Developers Escrow | 0.05% \$ 36,573.64   | <b>1</b> |           |
| Includes Deposits from    | Interest   | \$       | 5.14      |
|                           | Chatham Eco Village  | \$       | 1,196.00  |
|                           | Chatham University Bunkhouse                                 | \$       | 3,803.50  |
|                           | Colony Courts Phase III                                      | \$       | 3,153.54  |
|                           | Olympus Energy   | \$       | 440.00    |
|                           | Traditions of America  | \$       | 8,933.46  |
|                           | Gibsonia Commons Maintenance<br>Bond - Expiration 02/14/2025 | s        | 19,042.00 |

Motion made by Member Anderson and seconded by Member Baldauf to accept the Treasurer's Reports. Motion carried by unanimous vote.

The Payable Voucher Lists for March and April were submitted for review:

# RICHLAND TOWNSHIP MUNICIPAL AUTHORITY Payable Vouchers As of April 17, 2024

| 1000 N. C. B. L. M. L. 100  | Type            | Date       | Num                | Name   | Credit                                       |
|---|-----------------|------------|--------------------|--|--|
| 1000 · Nextier Bank Checking 3920   | Check           | 03/21/2024 | FFT                | PEOPLES 200004361735   | 29.2   |
| <u>.</u>  | Check           |            |                    | PEOPLES 200004361651   | 316.9  |
| •   | Check           | 03/22/2024 |                    | ADP#   | 86.1   |
|   | Bill Pmt-Check  |            |                    | TOSHIBA FINANCIAL SERVICES   | 141.4  |
| •   | Check           |            |                    | DUQUESNE LIGHT 6848-207-443  | 1,923.9                                      |
| -   | Check           |            |                    | DUQUESNE LIGHT COMPANY 1586-230-000  | 761.2  |
| •   |                 |            |                    | AMERICAN WATER WORKS ASSOC 00017049-0  | 86.0   |
|   |                 |            |                    | FERGUSON WATERWORKS #920   | 2,986.9                                      |
| •   |                 |            |                    | H GERHARDT SUPPLY LLC  | 191.5  |
|   |                 |            |                    | HTBS CREDIT 436942   | 56.2   |
|   |                 |            |                    | JERRY SCHWICKRATH WINDOW CLEANING LLC  | 125.0  |
|   |                 |            |                    | L/B WATER SERVICE INC 13167  | 233.0  |
|   |                 |            |                    | PA MUNICIPAL AUTH ASSOC 454  | 330.0  |
|   |                 |            |                    | ARMSTRONG 0581275-01   | 205.2  |
|   | Check           |            |                    | COMPUTER FELLOWS INC   | 252.5  |
| <u>.</u>  | Check           |            |                    | VOGEL DISPOSAL SERVICE INC 01 0009372 3  | 139.4  |
|   |                 |            |                    | NEXTIER 94659#   | 9.000.0                                      |
|   |                 |            |                    | MEIT 09000-0290  | 10,438.1                                     |
|   |                 |            |                    | TEAMSTERS LOCAL UNION 205  | 259.0  |
|   |                 |            |                    | CITCO WATER  | 470.8  |
|   |                 |            |                    | DAILEY OPERATION CONSULTING SCORP  | 4,927.5                                      |
|   |                 |            |                    | LIB WATER SERVICE INC 13167  | 2,637.5                                      |
|   |                 |            | 100 million (1997) | MCCLYMONDS SUPPLY & TRANSIT CO., INC   | 1,919.7                                      |
|   |                 |            |                    | CONTRACTOR CALLS AND A CONTRACTOR OF | 1. A. S. |
|   |                 |            |                    | POLLARDWATER   | 1,109.6                                      |
|   | Bill Pmt-Check  |            |                    |  | 59.8   |
| 2   |                 |            |                    | SHEPARD, APRIL*  | 89.5   |
|   |                 |            |                    | WILKINSON, JOHN  | 26.7   |
| *.  |                 |            |                    | VERIZON WIRELESS 742081832-00001   | 92.6   |
| •   | Check           | 04/05/2024 |                    |  | 86.1   |
| •   | Check           | 04/05/2024 |                    |  | 968.1  |
| *   | Check           |            |                    | BOOKMINDERS RTMAAC   | 1,742,1                                      |
| •   | Check           |            |                    | RICHLAND TWP SEWER ACCT 301018   | 228.0  |
|   |                 |            |                    | POSTMASTER*  | 2,000.0                                      |
| •   |                 |            |                    | RICHLAND TOWNSHIP TAX  | 108.2  |
| •   |                 |            |                    | TUNIS, FRANK   | 17.8   |
| •   | Check           |            |                    | COMPUTER FELLOWS INC   | 169.2  |
| •   | Check           | 04/12/2024 | -                  | NEXTIER 49666#   | 10,000.0                                     |
| *   | Check           |            |                    | PITNEY BOWES INC 0011945157  | 70.0   |
| •   |                 |            |                    | WEST VIEW WATER AUTH 60000-0148900-001   | 16,328.9                                     |
|   |                 |            |                    | KLH ENGINEERS INC 162-01   | 7,515.6                                      |
|   | Bill Pmt -Check | 04/17/2024 | 11333              | PAYARGO INC  | 591.7  |
|   | Bill Pmt-Check  | 04/17/2024 | 11334              | VENEZIA, TAMMY   | 300.0  |
| Total 1000 - Nextier Bank Checking 3920<br>1010 - Nextier Bank Payroll 3933 |                 |            |                    |  | 79,042.2                                     |
|   | Check           |            |                    | PAYROLL DIRECT DEPOSIT#  | 8,916.1                                      |
| •   | Check           |            |                    | PAYROLL IMPOUNDED TAXES#   | 4,175.5                                      |
| •   | Check           | 03/29/2024 | EFT                | MG TRUST#  | 2,060.4                                      |
| •   | Check           | 04/11/2024 | EFT                | PAYROLL DIRECT DEPOSIT#  | 8,006.0                                      |
| •   | Check           | 04/11/2024 | EFT                | PAYROLL IMPOUNDED TAXES#   | 3,739.7                                      |
| •   | Check           | 04/11/2024 | EFT                | MG TRUST#  | 1,811.2                                      |
| Total 1010 - Nextier Bank Payroll 3933<br>1020 - Nextier Bank MM 3945       |                 |            |                    |  | 28,709.0                                     |
| •   | Check           | 03/21/2024 | ACH                | RETURNED DEPOSIT#  | 238.2  |
| *   | Check           | 03/21/2024 | ACH                | NEXTIER BANK FEE#  | 10.0   |
| •   | Check           |            |                    | RETURNED DEPOSIT#  | 131.2  |
| •   | Check           |            |                    | RETURNED DEPOSIT#  | 157.9  |
| +   | Check           |            |                    | NEXTIER BANK FEE#  | 30.0   |
| *   | Check           |            |                    | NEXTIER BANK FEE#  | 367.2  |
| Total 1020 - Nextier Bank MM 3946<br>1035 - Nextier Escrow 5281             | 16473603        |            |                    | -96773 (2019), CO 22, CO CO CO CO CO   | 934.6  |
| Total 1035 - Nextier Escrow 5281  |                 |            |                    |  | 108,685.9                                    |

TOTAL

\*paid prior to meeting +electronic payment

05/08/24

# RICHLAND TOWNSHIP MUNICIPAL AUTHORITY Payable Vouchers As of May 15, 2024

| and the first of the start  | Type            | Date                       | Num   | Name                                    | Credit     |
|---|-----------------|----------------------------|-------|---|------------|
| 1000 · Nextier Bank Checking 3920   | Bill Pmt -Check | 04/18/2024                 | 11335 | CINTAS 11899809                         | 234.60     |
|   | Bill Pmt -Check |                            |       | DUQUESNE LIGHT COMPANY 1586-230-000     | 70.85      |
|   | Bill Pmt -Check |                            |       | EDMUNDS GOVTECH H-0114-2                | 4.534.40   |
|   |                 |                            |       | H AND K CONCRETE LLC                    | 2,000.00   |
|   | Bill Pmt -Check |                            |       | L/B WATER SERVICE INC 13167             | 1.594.35   |
|   | Bill Pmt -Check | 04/18/2024                 | 11340 | MILLER & MILLER PLLC                    | 1.868.00   |
|   | Bill Pmt -Check | 04/18/2024                 | 11341 | PA MUNICIPAL AUTH ASSOC UC FUND 8149847 | 1,350.00   |
|   | Bill Pmt -Check | 04/18/2024                 | 11342 | RICHLAND TOWNSHIP 130                   | 678.29     |
|   | Bill Pmt -Check | 04/18/2024                 | 11343 | RUDOLPH AUTO REPAIR                     | 145.32     |
|   | Bill Pmt -Check | 04/18/2024                 | 11344 | TRACTOR SUPPLY CREDIT PLAN X7517        | 58.97      |
|   | Check           | 04/19/2024                 | EFT   | PEOPLES 200004361735                    | 22.39      |
|   | Check           | 04/19/2024                 | EFT   | ADP#                                    | 84.57      |
| 2   | Check           | 04/22/2024                 | EFT   | DUQUESNE LIGHT 6848-207-443             | 1,435.45   |
| ·   | Check           | 04/22/2024                 | EFT   | PEOPLES 200004361651                    | 220.65     |
|   | Bill Pmt -Check | 04/24/2024                 | 11345 | ALLAN, TERRANCE OR REBECCA              | 17.84      |
|   | Bill Pmt -Check | 04/24/2024                 | 11347 | BOSILJEVAC, ROBERT                      | 35.68      |
|   | Bill Pmt -Check | 04/24/2024                 | 11348 | ESTATE OF ROSEMARIE BECKER              | 62.44      |
|   | Bill Pmt -Check | 04/24/2024                 | 11350 | GUYMON, ABIGAIL                         | 147.80     |
|   | Bill Pmt -Check | 04/25/2024                 | EFT   | TOSHIBA FINANCIAL SERVICES              | 141.46     |
| 2   | Check           | 04/27/2024                 | EFT   | PITNEY BOWES GLOBAL FIN SVC 0010686478  | 84.99      |
| 5   | Check           | 04/30/2024                 | EFT   | COMPUTER FELLOWS INC                    | 252.50     |
|   | Check           | 04/30/2024                 | EFT   | VOGEL DISPOSAL SERVICE INC 01 0009372 3 | 139.41     |
|   | Check           | 05/01/2024                 | EFT   | NEXTIER 94659#                          | 9,000.00   |
|   | Bill Pmt -Check | 05/01/2024                 | 11351 | CITCO WATER                             | 773.00     |
|   | Bill Pmt -Check | 05/01/2024                 | 11352 | CWM ENVIRONMENTAL INC                   | 704.05     |
|   | Bill Pmt -Check | 05/01/2024                 | 11353 | FERGUSON WATERWORKS #920                | 2,645.74   |
|   | Bill Pmt -Check | 05/01/2024                 | 11354 | HTB5 CREDIT 436942                      | 55.93      |
|   | Bill Pmt -Check |                            |       | JERRY SCHWICKRATH WINDOW CLEANING LLC   | 125.00     |
|   | Bill Pmt -Check | 05/01/2024                 | 11356 | MEIT 09000-0290                         | 10,438.12  |
|   | Bill Pmt -Check |                            |       | PROTOCOL LLC                            | 28,255.46  |
|   | Bill Pmt -Check | 05/01/2024                 | 11358 | STERICYCLE INC 1000417633               | 432.02     |
|   | Bill Pmt -Check | 05/01/2024                 | 11359 | TEAMSTERS LOCAL UNION 205               | 283.00     |
|   | Check           | 05/02/2024                 | EFT   | VERIZON WIRELESS 742081832-00001        | 92.66      |
|   | Check           | 05/03/2024                 | EFT   | ADP#                                    | 84.57      |
|   | Check           | 05/05/2024                 |       | BMO#                                    | 175.86     |
|   | Check           | 05/06/2024                 |       | PITNEY BOWES GLOBAL FIN SVC 0010686478  | 213.90     |
|   | Bill Pmt -Check | CONTRACTOR OF THE PARTY OF |       | DAILEY OPERATION CONSULTING SCORP       | 6,480.00   |
|   | Bill Pmt -Check | 05/07/2024                 | 11361 | DUQUESNE LIGHT COMPANY 1586-230-000     | 410.81     |
|   | Bill Pmt -Check | 05/07/2024                 | 11362 | JG CONTRACTING                          | 80.00      |
|   | Bill Pmt -Check | 05/07/2024                 | 11363 | TOSHIBA AMERICA - SERVICE               | 4.72       |
| 2   | Check           | 05/08/2024                 | EFT   | COMPUTER FELLOWS INC                    | 31.25      |
| 5   | Check           | 05/10/2024                 |       | BOOKMINDERS RTMAAC                      | 1,833.20   |
|   | Check           | 05/11/2024                 | EFT   | COMPUTER FELLOWS INC                    | 169.21     |
|   | Check           | 05/12/2024                 |       | PURCHASE POWER 8000-9090-0955-5991      | 208.99     |
|   | Check           | 05/12/2024                 | EFT   | NEXTIER 49666#                          | 10,000.00  |
|   | Check.          | 05/13/2024                 | EFT   | LOWES BUSINESS ACCOUNT/SYNCB X7621      | 189.86     |
|   | Bill Pmt -Check |                            |       | COUNTY LINE SUPPLY YARD                 | 230.00     |
|   | Bill Pmt -Check |                            |       | KLH ENGINEERS INC 162-01                | 14,905.96  |
|   | Bill Pmt -Check |                            |       | KRESS TIRE 910RICHTWPH20                | 90.00      |
|   |                 |                            |       | RENTAL TIME GENERAL RENTAL CENTER INC   | 36.48      |
|   |                 |                            |       | TRACTOR SUPPLY CREDIT PLAN X7517        | 309.96     |
|   |                 |                            |       | TRIB TOTAL MEDIA 1113660                | 432.50     |
|   |                 |                            |       | VENEZIA, TAMMY                          | 300.00     |
|   |                 |                            |       | ADLER & SONS INC                        | 374.00     |
|   | Bill Pmt -Check | 05/15/2024                 | 11372 | ARGOT, KRISTA                           | 26.48      |
| otal 1000 - Nextier Bank Checking 3920<br>010 - Nextier Bank Payroll 3933 |                 |                            |       |   | 104,572.69 |
|   | Check           | 04/25/2024                 | EFT   | PAYROLL DIRECT DEPOSIT#                 | 8,233.90   |
|   | Check           | 04/25/2024                 | EFT   | PAYROLL IMPOUNDED TAXES#                | 3,825.40   |
|   |                 |                            |       |   |            |

#### RICHLAND TOWNSHIP MUNICIPAL AUTHORITY Payable Vouchers As of May 15, 2024

|  | Type  | Date Num        | Name                      | Credit    |
|--|-------|-----------------|---------------------------|-----------|
| *  | Check | 05/06/2024 EFT  | MG TRUST#                 | 2,077.57  |
| +  | Check | 05/09/2024 EFT  | PAYROLL DIRECT DEPOSIT#   | 8,870.36  |
| •  | Check | 05/09/2024 EFT  | PAYROLL IMPOUNDED TAXES#  | 4,288.19  |
| Total 1010 · Nextier Bank Payrol 3933<br>1020 · Nextier Bank MM 3946 |       |                 |                           | 29,106.6  |
| +  | Check | 04/22/2024 EFT  | RETURNED DEPOSIT#         | 4,323.6   |
| •  | Check | 04/23/2024 EFT  | RETURNED DEPOSIT#         | 208.3     |
| •  | Check | 04/23/2024 EFT  | NEXTIER BANK FEE#         | 10.0      |
| +  | Check | 04/29/2024 EFT  | RETURNED DEPOSIT#         | 113.3     |
| •  | Check | 04/30/2024 EFT  | RETURNED DEPOSIT#         | 140.1     |
| +  | Check | 04/30/2024 EFT  | NEXTIER BANK FEE#         | 30.0      |
| •  | Check | 04/30/2024 EFT  | NEXTIER BANK FEE#         | 383.7     |
| Total 1020 - Nextier Bank MM 3946<br>1035 - Nextier Escrow 5281      |       |                 |                           | 5,209.1   |
|  | Check | 05/03/2024 1573 | RACHEL CARSON ECOVILLAGE# | 1,196.0   |
| Total 1035 · Nextier Escrow 5281                                     |       |                 |                           | 1,196.0   |
| DTAL   |       |                 |                           | 140,084.4 |

Motion made by Member Baldauf and seconded by Member Fogliani to approve the Payable Vouchers Lists as presented. Motion carried by unanimous vote.

The Board was presented with their Monthly Budget Reports that included the listed Capital Projects Budget, Budget to Actual, Balance Sheet for all funds, the Comparative Income Statement and the Monthly Consumption report.

## **INTERIM DIRECTORS REPORT**

05/08/24

The Director provided an update to the adopted multi year Capital Improvement Plan based on current bids received and projected costs associated with Board approved projects. Projects with changes from their original budget will also require an amendment to the capital budget.

|   | 2024 Capital | 2024<br>Proposed<br>Amended<br>Capital Plan | 2025 Capital | 2026 Capital |
|---|--------------|---|--------------|--------------|
| Permaloggers (Leak<br>Detection)                            | \$10,000     | \$10,000                                    | \$10,000     | \$10,000     |
| Richland Tank #1<br>Painting                                | \$150,000    | \$188,120                                   |              |              |
| Dickey Rd Pump<br>Station carryover<br>from 2023            | \$25,000     | \$25,000                                    |              |              |
| Dickey Rd Pump<br>Station Rehab                             | \$75,000     | \$75,000                                    |              |              |
| Meter Replacements<br>(100 meters)                          | \$20,000     | \$20,000                                    | \$20,000     | \$20,000     |
| Grove Rd waterline<br>replacement                           | \$297,500    | \$355k-435k                                 | 2            | 0            |
| Replace 2017 Service<br>Truck                               | \$75,000     | \$92,450                                    |              |              |
| Transfer to Capital<br>Fund                                 |              |   |              | 0            |
| Transfer from Capital<br>Fund                               | \$22,000     | \$22,000                                    | \$ 20,000    | 0            |
| Replace Grubbs Rd<br>waterline                              |              |   | \$450,000    |              |
| Replace Bakerstown<br>Rd bridge pipe                        |              | 10 0.                                       | \$125,000    |              |
| Replace 2015<br>Silverado                                   |              |   | \$45,000     | 6            |
| <u>Clearview</u><br><u>Replacement</u><br>rentals/materials |              | \$120,000                                   |              |              |
| Ewalt Rd waterline<br>replacement Phase I                   |              |   |              | \$450,000    |
| Replace <u>Chessrown</u><br>Ave waterline                   |              |   | 1            | \$100,000    |
| Replace 2018<br>Colorado                                    |              |   | -            | \$50,000     |
| Tabala  | 6 630 000    | (5313,070)                                  | 6 650 000    | \$ 630,000   |
| Totals  | \$ 630,000   | \$943,070                                   | \$ 650,000   | \$6          |

2024-2026 Capital Improvement Plan with Proposed Amendments

# WATER SYSTEM SUPERVISORS REPORT

System Supervisor Trzeciak reviewed recent breaks on Elgro Road and Meridian Road. Clearview break history was discussed and extensive sidewalk work that was done on Wilshire was reviewed. A leak found on Saddlebrook was discussed. A hydrant struck at Cook Rd and Rt 8 was reviewed. The Supervisor discussed 12 locations from breaks will need paved this summer and the Township will be consulted for their assistance.

#### Water System Supervisors Report April 2024

|                              | Month | Year |
|------------------------------|-------|------|
| Final Readings               | 8     | 58   |
| Backflow inspections         | 7     | 24   |
| New service customer sign up | 0     | 0    |
| New Service customer metered | 3     | 12   |
| Service line locate          | 74    | 249  |
| Main line locate             | 113   | 321  |
| Service Line Inspection      | 4     | 7    |
| Meter Change out             | 9     | 65   |
| Radio Read Install           | 3     | 13   |
| Service shut off             | 5     | 19   |
| Service turn on              | 12    | 23   |
| Service Leaks                | 0     | 3    |
| Misc Service calls           | 10    | 40   |
| Main line Breaks             | 3     | 17   |
| Total number of taps         | 2     | 9    |
| Bore                         | 1     | 5    |
| Short                        | 1     | 4    |

|                                       | April 2024         | April 2023 | Yr to Date        |
|---------------------------------------|--------------------|------------|-------------------|
| Total Water Purchased/West View       | 20,238,000 (+1.1%) | 20,009,000 | 82.339,000(+3.6%) |
| Total Water used/Richland Tank        | 12,091,000 (+1.7%) | 11,885,000 | 48,387,000(+1.8%) |
| Total Water used/Bakerstown Tank      | 8,147,000 (+0.2%)  | 8,124,000  | 33,952,000(+6.4%) |
| Average Water use/334 days West View  | 698,000            | 667,000    | 675,000           |
| Average Water use/334 days Richland   | 403,000            | 396,000    | 397,000           |
| Average Water use/334 days Bakerstown | 272,000            | 271,000    | 278,000           |
| Peak day demand/system                | 806,000            | 695,000    | 839,000           |
| Peak day demand/Richland Tank         | 507,000            | 429,000    | 546,000           |
| Peak day demand/Bakerstown Tank       | 365,000            | 303,000    | 437,000           |
| Total Precipitation                   | 9.71               | 3.79       | 20.83             |

## SOLICITOR'S REPORT

Solicitor Miller had no report.

## ENGINEER'S REPORT

Dave Coldren reviewed the two payment requests for Protocol related to McMorran Road. Grove Road and Franklin Road bid results were discussed as a request from the low bidder, Boney Construction requesting to withdraw their bid. An evaluation will take place over the next month. Survey work is complete on Chessrown and design is about 15% for this project which is partially grant funded. The tank painting bids were received and there was a discussion regarding the paint brand Tnemec vs Sherwin Williams with the Engineer recommending the lower cost Sherwin Williams brand. DEP permits for the painting have been acquired and a County permit will be needed by the contractor for the sandblasting.

### OLD BUSINESS

The personnel committee reviewed 50 applicants for the temporary labor position, arranged 7 interviews and interviewed 1 candidate. The committee recommended Calvin Nelson to be hired at a rate of \$20 / hr effective May 20 with a termination date of no later than October 1, 2024. Motion made by Member Baldauf, Seconded by Member Anderson. Motion carried.

Clearview Road waterline replacement has been deemed a high priority for the Board at the recommendation of the System Supervisor. Work was agreed to be performed inhouse with the Authority purchasing material and renting equipment, as well as utilizing the temporary labor to perform this work. Motion to amend the capital budget to include costs associated with Clearview Road waterline replacement to include material, rental and temporary labor

costs estimated at \$120,000 with core labor being inhouse labor made by Member Fogliani, Seconded by Member Baldauf. Motion carried.

| Brave Indu | strial Paint LLC. | D & M Painting Corporation |              | D And Six Sons Painting IIc |              | Eadle Eye Industrial Services |                | Markleys Precision Company |              | R & M Sandblasting |               | Worldwide Industries Corp |              |  |              |  |
|------------|-------------------|----------------------------|--------------|-----------------------------|--------------|-------------------------------|----------------|----------------------------|--------------|--------------------|---------------|---------------------------|--------------|--|--------------|--|
| \$ 1,1     | \$ 1,142,720.0    |                            | /,960.0 \$   |                             | \$ 367,960.0 |                               | \$ 1,147,800.0 |                            | \$ 640,000.0 |                    | \$ 790,274.02 |                           | \$ 188,550.0 |  | \$ 459,515.0 |  |
|            | 0                 |                            | 0            |                             | 0            | 0                             |                | 0 0                        |              | 0                  |               | 0                         |              |  |              |  |
| \$0        |                   | \$0                        |              | \$ 0                        |              | \$ 0                          |                | \$0                        |              |                    | \$0           | \$ 0                      |              |  |              |  |
| UnitPrice  | TotalCost         | UnitPrice                  | TotalCost    | UnitPrice                   | TotalCost    | UnitPrice                     | TotalCost      | UnitPrice                  | TotalCost    | UnitPrice          | TotalCost     | UnitPrice                 | TotalCost    |  |              |  |
| 571,360.0  | \$ 571,360.0      | \$ 179,840.0               | \$ 179,840.0 | \$ 562,900.0                | \$ 562,900.0 | \$ 318,000.0                  | \$ 318,000.0   | \$ 392,786.6               | \$ 392,786.6 | \$0                | \$ 0          | \$ 227,940.0              | \$ 227,940.  |  |              |  |
|            |                   |                            |              |                             |              |                               |                |                            |              |                    |               |                           |              |  |              |  |

The Board was provided with the tank painting bids as below.

Motion by Member Anderson, Seconded by Member Baldauf to approve the capital budget adjustment of \$29,840 and approve the tank painting bid in the amount of \$179,840 to D&M Painting Corporation who was the low bidder. Motion carried 4-1 with Member Fogliani dissenting.

The Board reviewed the bids received for Grove and Franklin Road waterline replacement project and discussed a pending issue with the low bidder. In light of this issue, Motion by Member Baldauf, Seconded by Member Anderson to table the bid award to the June meeting. Motion carried.

## NEW BUSINESS

Motion by Member Fogliani, Seconded by Member Baldauf to approve Pay Application No. 1 in the amount of \$ 17,626.25 and Pay Application No. 2 in the amount of \$10,629.21 to Protocol. Motion carried.

The Board was presented with the current service truck having reached its useful life and has been approved for replacement as part of the capital budget in the amount of \$75,000. Two quotes, under state contract pricing were received, one

from Zoresco for \$95,179 and another from

A&H for \$92,093. Motion by Member Fogliani, Seconded by Member Baldauf to amend the capital plan for the purchase of this service truck from A&H in the amount of \$92,093. Motion carried.

The Authority is required to have an official Right to Know Officer and recognized April Shepherd as the necessary appointment. Motion by Member Anderson, Seconded by Member Fogliani. Motion Carried.

There being no more business Motion made by Member Dorsch and seconded by Member Anderson to adjourn the meeting at 7:05 PM.

Respectfully submitted: George Anderson, Secretary

The next meeting will be held Wednesday June 19, 2024, at the Richland Township Municipal Authority located at 2012 Kramer Road, Gibsonia, PA.

Jason Dailey Interim Director