

RICHLAND TOWNSHIP MUNICIPAL AUTHORITY

MINUTES OF August 21, 2024 REGULAR MEETING

This regularly scheduled monthly meeting was held at the Richland Township Municipal Authority located on Kramer Road. In attendance were Board Members G. Anderson, N. Baldauf, C. Fogliani and N. Buszinski. B. Dorsch was absent. Also in attendance were Interim Director J. Dailey, System Supervisor Scott Trzeciak, Solicitor S. Miller and Engineer D. Coldren.

CALL TO ORDER

Chairman Baldauf called the regularly scheduled meeting to order at 6:00 P.M.

PLEDGE OF ALLIGENCE

RECOGNITION OF VISITORS

None present.

APPROVAL OF July 17, 2024 REGULAR MEETING MINUTES

Motion made by Member Anderson and seconded by Member Buszinski to approve the Minutes as presented. Motion carried.

FINANCE

The Treasurer's Reports for July was submitted and read by Chairman Baldauf.

**REVENUES RECORDED MONTH OF
July 31, 2024**

Water Bill Collections		\$ 253,131.05	
Miscellaneous		\$ 11,808.78	*see details below
Taps		\$ 11,767.00	
TOTAL		\$ 276,706.83	

**MAJOR EXPENDITURES MONTH OF
July 31, 2024**

124.40 - Capital Improvement - Richland Tank 1 Paining
 West View Water Authority - \$112,260.17 - Water Purchase
 Citco Water - \$17,259.13 - Capital Improvement - Clearview Replacement
 KLH Engineers - \$12,023.7 - Engineering Services and Capital Improvement
 MEIT - \$10,438.12 - Health Insurance
 CAT Financial Commercial - Cleveland Brothers - \$8,555.00 - Capital Improvement - Clearview Replacement

**BANK BALANCES AS OF
July 31, 2024**

			Int Rate
Nextier Money Market		\$ 1,445,338.66	4.13%
Nextier Revenue Account		\$ 20,027.71	N/A
Nextier Payroll Account		\$ 15,536.36	N/A
Nextier Savings		\$ 83,392.22	3.96%
TOTAL BALANCE		\$ 1,564,294.95	

***Miscellaneous Revenue**

Lien Letters	\$ 475.00
Mobile Home Parks	\$ -
Bulk Water	\$ 8.92
Public Fire Invoices	\$ -
Private Fire Invoices	\$ 5,650.00
Tank Antenna Rental	\$ -
Meter and Meter Pit Sales	\$ -
Interest, Discounts, Misc.	\$ 5,674.86
TOTAL	\$ 11,808.78

Loans	Payment	Interest Rate	Balance	Matures
Nextier Tank Loan	\$ 9,000.00	3.45%	\$ 102,027.67	7/1/2028
Nextier Mortgage	\$ 10,000.00	3.82%	\$ 503,212.13	3/12/2035
		TOTAL BALANCE	\$ 605,239.80	

Developer Escrow Account	Interest Rate	Balance
Nextier Developers Escrow	0.05%	\$ 34,908.12
Includes Deposits from:	Interest	\$ 9.62
	Chatham University Bunkhouse	\$ 3,803.50
	Colony Courts Phase III	\$ 3,153.54
	Olympus Energy	\$ (34.00)
	Traditions of America	\$ 8,933.46
	Gibsonia Commons Maintenance Bond - Expiration 02/14/2025	\$ 19,042.00

Motion made by Member Anderson and seconded by Member Buszinski to accept the Treasurer's Reports. Motion carried by unanimous vote.

The Payable Voucher Lists for June were submitted for review:

08/15/24

RICHLAND TOWNSHIP MUNICIPAL AUTHORITY

Payable Vouchers

As of August 21, 2024

Type	Date	Num	Name	Credit
Bill Pmt -Check	08/21/2024	11494	COUNTY LINE SUPPLY YARD	80.00
Bill Pmt -Check	08/21/2024	11495	CWM ENVIRONMENTAL INC	2,127.75
Bill Pmt -Check	08/21/2024	11496	ESTATE OF JOSEPH RILEY	112.12
Bill Pmt -Check	08/21/2024	11497	MENZ, SEAN	26.76
Bill Pmt -Check	08/21/2024	11498	PRINT KING INC 78	92.89
Bill Pmt -Check	08/21/2024	11499	RICHLAND TOWNSHIP 130	1,338.49
Bill Pmt -Check	08/21/2024	11500	WHITESIDE, ROBERT	151.64
Total 1000 - Nextier Bank Checking 3920				<u>496,731.93</u>
1010 - Nextier Bank Payroll 3933				
+	Check	07/18/2024	EFT PAYROLL DIRECT DEPOSIT#	10,204.78
+	Check	07/18/2024	EFT PAYROLL IMPOUNDED TAXES#	4,775.18
+	Check	07/30/2024	EFT MG TRUST#	2,166.18
+	Check	08/01/2024	EFT PAYROLL DIRECT DEPOSIT#	10,455.29
+	Check	08/01/2024	EFT PAYROLL IMPOUNDED TAXES#	5,081.07
Total 1010 - Nextier Bank Payroll 3933				<u>32,682.50</u>
1020 - Nextier Bank MM 3946				
+	Check	07/29/2024	EFT RETURNED DEPOSIT#	95.52
+	Check	07/31/2024	EFT NEXTIER BANK FEE#	30.00
+	Check	07/31/2024	EFT NEXTIER BANK FEE#	396.05
+	Check	08/07/2024	EFT RETURNED DEPOSIT#	85.45
+	Check	08/07/2024	EFT NEXTIER BANK FEE#	10.00
+	Check	08/09/2024	EFT SKILES, JOAN#	21.65
Total 1020 - Nextier Bank MM 3946				<u>638.67</u>
1035 - Nextier Escrow 5281				
*	Bill Pmt -Check	08/14/2024	1576 KLH ENGINEERS INC 162-01	710.00
Total 1035 - Nextier Escrow 5281				<u>710.00</u>
TOTAL				<u><u>530,763.10</u></u>

*paid prior to meeting
+electronic payment

Motion made by Member Anderson and seconded by Member Buszinski to approve the Payable Vouchers Lists as presented. Motion carried by unanimous vote.

The Board was presented with their Monthly Budget Reports that included the listed Capital Projects Budget, Budget to Actual, Balance Sheet for all funds, the Comparative Income Statement and the Monthly Consumption report.

INTERIM DIRECTORS REPORT

The Director updated the Board on the water operator license that Brian Fung has acquired, emphasizing what a hard test and well earned accomplishment this is for Brian. The Board expressed their appreciation for his hard work.

WATER SYSTEM SUPERVISORS REPORT

System Supervisor Trzeciak discussed the ongoing work of the crew on restoring Clearview Road, two different breaks on Anderson Road, paving

Water System Supervisors Report
July 2024

	<u>Month</u>	<u>Year</u>
Final Readings	26	121
Backflow inspections	8	47
New service customer sign up	4	5
New Service customer metered	6	27
Service line locate	45	419
Main line locate	103	636
Service Line Inspection	4	16
Meter Change out	5	80
Radio Read Install	5	25
Service shut off	4	34
Service turn on	4	36
Service Leaks	0	3
Misc Service calls	16	74
Main line Breaks	2	19
Total number of taps	6	17
Bore	4	11
Short	2	6

	July 2024	July 2023	Yr to Date
Total Water Purchased/West View	28,645,000 (+16%)	24,086,000	158,700,000(+3.5%)
Total Water used/Richland Tank	15,671,000 (-14.4%)	13,119,000	90,961,000(+1.8%)
Total Water used/Bakerstown Tank	12,974,000 (+18.9%)	10,907,000	67,729,000(+5.8%)
Average Water use/182 days West View	924,000	777,000	745,000
Average Water use/182 days Richland	505,000	423,000	427,000
Average Water use/182 days Bakerstown	419,000	354,000	318,000
Peak day demand/system	1,173,000	835,000	1,173,000
Peak day demand/Richland Tank	708,000	494,000	708,000
Peak day demand/Bakerstown Tank	525,000	435,000	616,000
Total Precipitation	2.67	7.38	25.49

SOLICITOR'S REPORT

Solicitor Miller confirmed that a quorum of the Board was present.

ENGINEER'S REPORT

Dave Coldren discussed the final payment submitted by D&M Painting Corp. The work was done quickly and thoroughly and everyone is pleased with the results. Boney Construction has been contacted to proceed with the Grove at Franklin waterline project. There was a meeting held this past month with PennDOT on the Bakerstown Road Bridge Project. The next project that is due to be bid is Chessrown Avenue and Community Center Drive waterline projects that are partially grant funded.

OLD BUSINESS

No old business.

NEW BUSINESS

The final payment request for the tank painting contract was submitted and reviewed by the Engineer and was recommended for payment to D&M Painting Corporation. Motion made by Member Anderson and seconded by Member Buszinski to approve the payment in the amount of \$48,807.60. Motion carried.

The Escrow Agreement with Olympus was discussed and several changes were recommended and a final review by Solicitor Miller requested prior to sending to Olympus. Therefore, Motion made by Member Anderson and seconded by Member Fogliani to approve the amended Escrow Agreement. Motion carried.

The Board was provided with details on the Bakerstown Road bridge project by PennDOT that will impact the Authority's waterline that is in need of upsizing and replacement. The GEDTF Grant allows for the Authority's portion of this project to be eligible for funding. Therefore, Motion made by Member Anderson and seconded by Member Buszinski to approve the Concurring Resolution authorizing the 2024 GEDTF grant application for \$175,000 and committing \$33,700 in Authority funds towards the project. Motion carried.

There being no more business Motion made by Member Anderson and seconded by Member Buszinski to adjourn the meeting at 7:11 PM.

Respectfully submitted: George Anderson, Secretary

The next meeting will be held Wednesday September 18 , 2024, at the Richland Township Municipal Authority located at 2012 Kramer Road, Gibsonia, PA.

Jason Dailey
Interim Director